



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

number: R 458

date: January 4, 2021

Rector's ordinance on the amount and date of payment of the bursary in 2021

1. This ordinance addresses the rules for the bursary pursuant to Section 91 (3) the Act No. 111/1998 Coll., on Higher Education Institutions and on the Modification and on Amendments and Supplements to some other Acts (the Higher Education Act), as amended by later regulations (hereinafter as the "Act").
2. The entitlement to the award of the bursary and conditions for the award of the bursary are stipulated in Section 91 (3) of the Act and in the Scholarship, Bursary and Grant Regulations of the USB.
3. The amount of the monthly allowance of the bursary is one quarter of the amount of the basic minimum wage rate for a month pursuant to the Government Regulation No. 567/2006 Coll., on Minimum Wage, as amended by later regulations, rounded up to the nearest amount of ten in koruna:
 - a) the amount is CZK 3'340 for the period from October 1 to December 31, 2019
 - b) the amount is CZK 3'650 for the period from January 1 to December 31, 2020
 - c) the amount is CZK 3'800 for the period from January 1, 2021
4. The bursary is awarded to students who have a claim to child allowance pursuant to Section 17 of the Act No. 117/1995 Coll., on State Social Support, as amended, if the income ascertained in the family for the purpose of the child benefit does not exceed the product of the amount of the family's living minimum and the coefficient of 1.5.
5. The student substantiates his/her entitlement to the bursary by a written confirmation issued upon his/her request by state social support body. The confirmation for the purpose of awarding the bursary is valid for 21 months from the end of the quarter for which the family's income was ascertained even in the case that the confirmation issued by the corresponding authority indicates a shorter period of validity. The student may make only one claim for the bursary in a specific period, i.e., only at one higher education institution regardless what number of programmes the student is studying concurrently at the USB or other higher education institutions.
6. The entitlement covering the period from January to June 2021 may be substantiated by a valid confirmation issued by a state social support body in compliance with the provision of section 5 for the third calendar quarter of 2019 (in which case the confirmation remains valid until June 30, 2021) or by a valid confirmation issued by a body of state social support for the third calendar quarter of 2020 (in which case the confirmation remains valid until June 30, 2022).
7. The entitlement covering the period of September 2021, in compliance with the provision of section 5, may be substantiated by a valid confirmation issued by a state social support body for



- the third calendar quarter of 2020 (in which case the confirmation remains valid until June 30, 2022).
8. The entitlement to the bursary for the period from October to December 2021, in compliance with the provision of section 5, may be substantiated by a valid confirmation issued by a state support body for the third calendar quarter of 2020 (in which case the confirmation remains valid until June 30, 2022), or by a valid confirmation issued by a state social support body for the third calendar quarter of 2021 (in which case the confirmation remains valid until June 30, 2023).
 9. Students who submitted the confirmation in compliance with section 5 in the prior period in which case the confirmation remains valid, do not submit the confirmation again.
 10. The bursary is awarded by the decision of a dean on the basis of an application of a student. The student submits the application for the award of the bursary substantiated by a written confirmation of the state support body to the department of student affairs of the faculty at which he/she is enrolled after enrolment or as soon as the entitlement to the bursary arises, should it arise in the course of studies.
 11. The department of student affairs checks for which months the student, who met the conditions for the award of the bursary, is in compliance with the requirement of studies within the standard period of time (i.e., that the student did not suspend or terminate his/her studies or that he/she did not exceed the standard length of studies).
 12. The dean will award the bursary to all applicants who met the conditions pursuant to sections 4 and 5 for the months during which the applicant was a student in the standard period of studies including retroactively for all months for which he/she substantiated his/her entitlement to the award of the bursary. The bursary is awarded for the standard period of studies for ten months in the academic year. The bursary is not awarded for the months of July and August. Should the student meet conditions of the entitlement to the bursary only for a part of the calendar month, the bursary is awarded in the amount corresponding to that of a whole calendar month.
 13. The department of student affairs delivers decisions issued via the electronic information system of the USB, i.e., to the university email address of the student registered in IS Stag. The day following the day when the decision is made accessible to the student in the electronic information system, i.e., the day following the day when the decision is sent to the university email address of the student, is considered to be the day of delivery and notice concerning the decision.
 14. After the decision concerning the award of the bursary becomes final, the bursary is paid in three instalments covering the periods January to March, April to June and September to December. According to the entitlement ascertained, the payment of the corresponding multiple of the monthly benefit is arranged by a transfer from the relevant account of the USB to the bank account that the student indicated in his/her application for the award of the bursary. In well-founded cases, the dean may decide on the payment of the bursary in cash upon the student's request.
 15. The scholarship will be paid within these deadlines:
 - by the 15th day following the day when the decision concerning the award of the bursary became final for the period prior to 2021 (bursary awarded retroactively)
 - by April 15, 2021, for the period of January to March 2021,
 - by July 15, 2021, for the period of April to June 2021,
 - by December 15, 2021, for the period of September to December.
 16. The Rector's ordinance No. R 415, on the amount and date of payment of the bursary in 2020 is rescinded.

Professor PhDr. Bohumil Jiroušek, Dr., v. r.
Rector

Prepared by: Vice-Rector for Student Affairs

Distribution list: deans of faculties, vice-deans for student affairs and chiefs of student affairs
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